

Self-build Contractor Nomination Form

for the IATEFL International Conference 2027 in Birmingham

DEADLINE: Wednesday 13 January 2027

This form is to be completed by companies who have chosen to have their stand built by an external contractor. If you have booked a shell-scheme stand, you do not need to complete this form.

On choosing your stand contractor, please ensure you provide them with access to the exhibition manual, highlighting for them the relevant sections for self-build contractors including the key deadline dates. Please also provide the contractor with IATEFL contact details.

IMPORTANT TO NOTE: Stand height must be no higher than our shell schemes (2.5m). If any stands exceed this requirement, an additional cost will be incurred of 30% of the overall stand cost.

Self-build contractors will be required to submit their risk assessments and method statements by Wednesday 10 February 2027.

Exhibiting company details

Company name	
Stand number	
Key contact name	
Key contact email	
Key contact telephone	

Stand contractor details

Company name	
Company address	
Company telephone	
Key contact name	
Key contact email	
Key contact mobile	

Declaration

I confirm that the information I have provided is correct and that this can be used in relation to the 2027 conference

Signature		Date	
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Please return your completed form to marketing@iatefl.or