



CALL FOR NOMINATIONS FORM

PART A

We wish to propose for the following position on the IATEFL LitSIG Committee:

- Events Coordinator**
- Publications Editor-in-Chief**
- Social Media Coordinator**
- Treasurer**

Proposed by:

.....(name)(signed)

IATEFL Membership No:.....

Seconded by:

.....(name)(signed)

IATEFL Membership No:.....

PART B – to be completed by the nominee

I, agree to be nominated for the position ticked above on the IATEFL LitSIG Committee.

..... (signed) (dated)

IATEFL Membership No

Email address.....

I accept that my name may be shared with members of the SIG as part of the election process.

Guidelines and procedure

- 1)** The Proposer, Seconder and Nominee must be three separate people.
- 2)** Proposers and Seconders must be fully paid-up members of IATEFL.
- 3)** Nominees must be fully paid-up members of the IATEFL LitSIG for at least the last six months
- 4)** Proposer and Seconder should complete Part A and send this form to their Nominee.
- 5)** The Nominee should complete Part B and return the completed form, together with the 150 – 200 word statement and photo by email to IATEFL Head Office at sig@iatefl.org or by post to IATEFL 2-3 The Foundry, Seager Road, Faversham, ME13 7FD, UK.
- 6)** If both parts are not completed the form will not be considered to be complete.
- 7)** In the event of there being more than one candidate for a position, an election will be held electronically by IATEFL.
- 8)** In the event of an election, we will use your 150 - 200 word statement and may ask you to supply a passport sized photograph.
- 9)** All volunteers are required to abide by the IATEFL Code of Conduct. Please read it in full [here](#).