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| **PART A**  We wish to propose for the following position on the IATEFL TEASIG Committee:  ⬜ Coordinator  **Proposed by:**  ………………………………………………………..(name) ……………………………………………………..(signed)  **Seconded by:**  ………………………………………………………..(name) …………………………………………………….(signed) |

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| **PART B – to be completed by the nominee**  I, ……………………………………………………………………….. agree to be nominated for the position ticked above on the IATEFL TEASIG Committee.  (signed) (dated)  **Email address**……………………………………………………………………………………………………………………..  **🞎** I accept that my name may be shared with SIG committee as part of the election process. |

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| **Guidelines and procedure**   1. The Proposer, Seconder and Nominee must be three separate people. 2. Proposers and Seconders must be fully paid-up members of IATEFL. 3. Nominees must be fully paid-up members of the IATEFL TEASIG (ideally for the past six months) 4. Proposer and Seconder should complete Part A and send this form to their Nominee. 5. The Nominee should complete Part B and return the completed form, together with the 250 word statement by email to IATEFL Head Office at [sig@iatefl.org](mailto:sig@iatefl.org%20) by no later than 17.00 UK time, Friday, 30 April 2021. 6. If both parts are not completed the form will not be considered to be complete. 7. In the event of there being more than one candidate for a position, an election will be held electronically by IATEFL. 8. In the event of an election, we will use your 250 word statement and may ask you to supply a passport sized photograph. 9. All volunteers are required to abide by the IATEFL Code of Conduct. Please read it in full [here](https://members.iatefl.org/downloads/member_info/IATEFL_code_of_conduct.pdf). |