

# NOMINATION FORM

## **PART A**

We wish to propose ..... for the following position on the IATEFL TEASIG Committee:

Coordinator

### **Proposed by:**

.....(name) .....(signed)

### **Seconded by:**

.....(name) .....(signed)

## **PART B – to be completed by the nominee**

I, ..... agree to be nominated for the position ticked above on the IATEFL TEASIG Committee.

..... (signed) ..... (dated)

**Email address**.....

I accept that my name may be shared with SIG committee as part of the election process.

## **Guidelines and procedure**

- 1) The Proposer, Seconder and Nominee must be three separate people.
- 2) Proposers and Seconders must be fully paid-up members of IATEFL.
- 3) Nominees must be fully paid-up members of the IATEFL TEASIG (ideally for the past six months)
- 4) Proposer and Seconder should complete Part A and send this form to their Nominee.
- 5) The Nominee should complete Part B and return the completed form, together with the 250 word statement by email to IATEFL Head Office at [sig@iatefl.org](mailto:sig@iatefl.org) by no later than 17.00 UK time, Friday, 30 April 2021.
- 6) If both parts are not completed the form will not be considered to be complete.
- 7) In the event of there being more than one candidate for a position, an election will be held electronically by IATEFL.
- 8) In the event of an election, we will use your 250 word statement and may ask you to supply a passport sized photograph.
- 9) All volunteers are required to abide by the IATEFL Code of Conduct. Please read it in full [here](#).