



New application Membership renewal Current IATEFL membership number _____

IATEFL Associate membership benefits

- | | |
|--|--|
| <ul style="list-style-type: none"> • Associates monthly eBulletin • Apply for an IATEFL Projects grant • One representative from your association can attend our annual conference and benefit from: <ul style="list-style-type: none"> - dinner with IATEFL staff, volunteers and other Associate representatives the night before the conference (SVA dinner) - a complete day of talks and networking for all Associates the day before our Annual Conference (Associates' day) - networking opportunities - waived registration fee for the duration of the conference - attend talks, workshops, forums and poster presentations throughout the conference | <ul style="list-style-type: none"> • IATEFL monthly eBulletin • Exclusive access to the collection of IATEFL monthly webinars • Our magazine <i>IATEFL Voices</i> six times a year and exclusive online access to the back-catalogue • Host an event with any of IATEFL's Special Interest Groups • Bid for our Wider Membership Scheme for your members (sent to eligible Associates in December) • Your members can apply for IATEFL Basic membership via your association (forms sent via email in September) |
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Full name of Association	
Acronym of Association	
Website of Association	
Facebook name of Association	
Twitter name of Association	@

Contact for IATEFL correspondence	
First name	
Last name	
Building/house name/number	
Street	
Town/City	
Post/Zip code	Country
Phone number (incl. country and area code)	
Email address	

Year Association established	
Number of current members	
Where did you hear about IATEFL? (circle all that apply)	British Council Colleague Facebook IATEFL Annual Conference IATEFL publication IATEFL SIG event IATEFL website Internet Online event Training course Twitter
Please tick if you WOULD prefer your Association to receive a hard copy of our bi-monthly magazine <i>Voices</i>	<input type="checkbox"/>
Please tick if you do NOT wish your contact name to appear on a networking list for other IATEFL members	<input type="checkbox"/>
Please tick if you do NOT wish your contact to receive regular emails from IATEFL	<input type="checkbox"/>
Please tick if you do NOT wish your contact to subscribe to IATEFL's monthly eBulletin	<input type="checkbox"/>
Please tick if you do NOT wish your contact to subscribe to IATEFL's monthly Associates' eBulletin	<input type="checkbox"/>
Please tick if you do NOT wish your contact to receive mailings from IATEFL on behalf of other ELT organisations	<input type="checkbox"/>

Thank you for joining IATEFL and helping us to link, develop & support ELT professionals worldwide.

Once this form and the Associate's questionnaire has been received and processed by IATEFL, we will send you:

- the mutually signed agreement and confirmation letter via email and by post
- the IATEFL Associate logo via email for you to display on your website
- monthly IATEFL eBulletins and monthly IATEFL Associate eBulletins for you to disseminate to your members
- copies of our bi-monthly magazine *Voices*
- invitations to join the IATEFL monthly webinars and much more!

For IATEFL Head Office use only		
Date agreement received	Date agreement processed	Date letter & membership pack sent by email and post

1 Newsletter exchange (Ref. 4.1 in the IATEFL Associates Handbook) **Please complete the following**
IATEFL will send _____ (name of association) a copy of each issue of our magazine *IATEFL Voices*, six times a year. Details of Associate events should be sent to the IATEFL Head Office for the attention of the Chief Executive by the deadlines announced in *IATEFL Voices*, and will also be publicised in the magazine.

_____ (name of association) will send IATEFL Head Office a copy of each issue of its newsletter, which appears _____ a year in _____ (approximate month/s of publication).

2 Information exchange (Ref. 4.1 in the IATEFL Associates Handbook) **Please complete the following**
IATEFL will publicise _____ (name of association) membership and events at its Annual Conference. Brochures and membership forms will be brought by a representative to be displayed on the IATEFL Associates' stand.

_____ (name of association) will publicise IATEFL membership and IATEFL events at its own events. Brochures and membership forms will be brought by an IATEFL representative or sent by IATEFL to the address supplied to arrive at the time requested, providing that enough notice is given. The Associate will make a short announcement about IATEFL and the availability of membership information at a plenary session, and information will be available at the event registration desk/at another stand/other (please specify) _____

3 Conference exchange (Ref. 4.1 in the IATEFL Associates Handbook) **Please complete the following**

- A representative of IATEFL will attend an Associate's conference when possible.
- Each year, IATEFL will offer one free registration for a representative of _____ (name of association) to attend the international IATEFL Annual Conference. This representative is not necessarily a speaker at the conference. This representative must be available to attend the Associates' day which takes place the day before the main conference begins, and other related meetings.
- Each year, _____ (name of association) will offer free registration at its conference for an IATEFL representative who is not necessarily a speaker.

4 Use of the IATEFL name and logo (Ref. 3.3 in the IATEFL Associates Handbook)

IATEFL reserves the right to withdraw the use of the IATEFL name and logo at any time.

All other uses of the IATEFL logo must be approved by the IATEFL Head Office.

The Associate may use the words NAME OF ASSOCIATION followed by 'An Associate of IATEFL' plus the IATEFL logo under the Associate's name (eg HUPE, An Associate of IATEFL + logo). (please complete below if you wish to take up this option):

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5 Recruitment of Full, Institutional and Basic members (Ref. 4.2 in the IATEFL Associates Handbook)

The Associate will recruit IATEFL members at the current rates.

Note that there is an option for the Associate to make IATEFL membership a condition of membership of its own association. In this case an Associate has the right to refer to itself as a Full Associate of IATEFL.

6 Associates handbook

The Associate will adhere to regulations and guidelines as set out in the IATEFL Associates Handbook.

Both parties signing below agree to abide by the term of this agreement, which commences

(date) _____ and expires (date) _____ (dates to be completed by IATEFL Head Office).

On behalf of IATEFL

On behalf of the Associate

Signed: _____

Signed: _____

Name: _____

Name: _____

Position: _____

Position: _____

Date: _____



Date: _____

Please return a hard copy of the signed agreement by post to:
IATEFL, 2-3 The Foundry, Seager Road, Faversham, ME13 7FD, Kent, UK

or: membership@iatefl.org F: + 44 (0) 1795 538 951

T: + 44 (0) 1795 591 414
W: www.iatefl.org

Find us on social media

 @IATEFL  @IATEFLAssociate

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